



COMMUNITY EXTENSION PROJECT PROPOSAL

PROJECT TITLE:				
TYPE OF PROJECT <input type="checkbox"/> New Project <input type="checkbox"/> Continuing Project				
SUSTAINABLE DEVELOPMENT GOALS				
<ul style="list-style-type: none"> • SDG 1: No Poverty 	<ul style="list-style-type: none"> • SDG 2: Zero Hunger 	<ul style="list-style-type: none"> • SDG3: Good Health and Well-being 	<ul style="list-style-type: none"> • SDG 4: Quality Education 	<ul style="list-style-type: none"> • SDG 5: Gender Equality
<ul style="list-style-type: none"> • SDG 6: Clean Water and Sanitation 	<ul style="list-style-type: none"> • SDG 7: Affordable and Clean Energy 	<ul style="list-style-type: none"> • SDG 8: Decent Work and Economic Growth 	<ul style="list-style-type: none"> • SDG 9: Industry, Innovation, and Infrastructure 	<ul style="list-style-type: none"> • SDG 9: Reduced Inequality
<ul style="list-style-type: none"> • SDG 11: Sustainable Cities and Communities 	<ul style="list-style-type: none"> • SDG 12: Responsible Consumption and Production 	<ul style="list-style-type: none"> • SDG 13: Climate Action 	<ul style="list-style-type: none"> • SDG 14: Life Below Water 	<ul style="list-style-type: none"> • SDG 15: Life on Land
<ul style="list-style-type: none"> • SDG 16: Peace, Justice, and Strong Institutions 	<ul style="list-style-type: none"> • SDG 17: Partnership for the Goals 			
10-POINT AGENDA				
Adult Learning and Continuing Education	Community Leadership and Good Governance	Disaster Risk Reduction	Entrepreneurship Livelihood & Development	Environmental Sustainability
Health and Well-being	Human Rights Advocacy	Industrial Competitiveness and Workforce Development	Women Empowerment and Gender Equality	Youth Leadership and Empowerment
PROJECT CATEGORY				
<ul style="list-style-type: none"> • Skills Training/ Capacity Building 	<ul style="list-style-type: none"> • Training Needs Assessment/ Survey 	<ul style="list-style-type: none"> • Technical Input/ consultancy 	<ul style="list-style-type: none"> • Monitoring and evaluation 	<ul style="list-style-type: none"> • Gender and Development
<ul style="list-style-type: none"> • Research-based extension project 	<ul style="list-style-type: none"> • Technology transfer 	<ul style="list-style-type: none"> • Advocacy-based 	<ul style="list-style-type: none"> • Community Outreach 	
PROPONENTS:		PROGRAM:		
		COLLEGE:		



Republic of the Philippines
City of Cagayan de Oro
CITY COLLEGE OF CAGAYAN DE ORO
Extension and Outreach Office
Zone 2, Barangay Agusan, Cagayan de Oro City



TARGET GROUPS/BENEFICIARIES:			
PROJECT LOCATION:			
TARGET DATE OF IMPLEMENTATION:			
TOTAL NUMBER OF HOURS:			
BUDGET REQUIREMENTS			
CITY COLLEGE OF CAGAYAN DE ORO (INTERNAL)	PARTNER AGENCY (EXTERNAL)	TOTAL	
Submitted by: _____ Main Proponent/ Project Leader			
Reviewed by: _____ Program Chair/ Dean			
Endorsed by: <u>HERNA FRANCIS MAE B. TANO, MM</u> Director, Extension and Outreach Office			
Recommending Approval: <u>MR. KARL HEIN PIOS, LPT</u> Vice-President, Finance Asst. Department Manager			<u>DR. RAY BUTCH MAHINAY</u> Vice-President Extension and Social Development Services
Approved by:			



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DR. JESTONI P. BABIA, LPT
College President
City College of Cagayan de Oro



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(PROJECT TITLE)

- I. RATIONALE/BACKGROUND OF THE PROJECT**

- II. RELEVANCE TO THE RISE DEVELOPMENT AGENDA**

- III. PROJECT COMPONENTS (i.e Training Design and Content)**

- IV. PROJECT IMPLEMENTATION PLAN AND MANAGEMENT**

A. Timeline of Activities

OBJECTIVES	ACTIVITIES	TARGET DATE	RESOURCE PERSON

B. Action Plan

DATE	DELIVERABLES	PERSON RESPONSIBLE	REMARKS

C. Project Team

Name	Role	Deliverables



V. Detailed Budgetary Matrix

DESCRIPTION OF ITEMS	UNIT COST	QUANTITY	SUBTOTAL
Honorarium			
Supplies and Materials			
Miscellaneous			
Transportation			
Meals			
TOTAL			

Note: You can add items if necessary.

VI. RESOURCE MOBILIZATION

RESOURCE NEEDED	POTENTIAL RESOURCE PROVIDER	ESTIMATED COST/ VALUE	REMARKS

VII. Project Monitoring and Evaluation

7.1 Logical Framework

	Project Summary	Indicators	Means of Verification	Risk & Assumptions
Goal				
Outcomes				



Outputs				
Activities				

7.2. Monitoring Plan and Schedule

Monitoring Phase	M & E Instrument/ Approach	Format or Strategy for Data Gathering	Schedule	Link to M&E Tool
Pre-implementation	<i>(i.e: Training Needs Assessment)</i>	<i>(i.e: Survey Questionnaires, Interview, FGDs)</i>		
Implementation	<i>(i.e: Pre-test, Competency Assessments)</i>	<i>(i.e: Survey Questionnaires, Competency checklist)</i>		
Post-Implementation	<i>(i.e: Post Test Evaluation and Feedback Forms)</i>	<i>(i.e: Survey, Focus Group Discussion)</i>		

CRITERIA	WEIGHT	DEFINITION
Relevance/ Impact	30%	The proposed project must address the critical pressing need and demand as reflected in the Comprehensive Barangay Profile to contribute to the development of the community. This aligns with the United Nations' Sustainable Development Goals (SDGs), which aim to end poverty, protect the planet, and ensure that all people have the opportunity to live peaceful, prosperous lives
Viability	20%	Based on the required resources of the project, the intended outcomes and benefits are attained
Community-Based Procurement	20%	Materials and human resources are procured within the community
Multi-sectoral Collaboration	15%	Interplay of academic, industry technical government agencies must be clearly presented



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Sustainability	15%	A concrete basis and scheme for the continuity of the proposed project must be well articulated in terms of partnerships and empowerment
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